

## DECISION FACTORS

Cancelling classes and buses or closing schools is a difficult decision. A number of factors are considered including:

- Temperature
- Visibility
- Wind Chill
- Road Conditions
- Forecast
- Amount of Precipitation
- Longevity of weather pattern



## QUESTIONS

Where is the wind chill factor reader located?

*The wind chill readers used by the Division are located at Oak Point, Fisher Branch and Gimli.*

Why is the wind chill so cold before you close?

*A wind chill of minus 45 is in use in a number of divisions and is in the range of dangerous conditions for transporting students.*

As an employee, if I hear on the radio that schools are "closed" do I have to go to work?

*In all cases, please contact your supervisor for direction. Only in very rare cases will the Division close facilities.*

*In most cases, the radio has inaccurately reported the closure. Check the website. [www.lakeshoresd.mb.ca](http://www.lakeshoresd.mb.ca)*

Why is the announcement not on the radio until 7:00 a.m. or later?

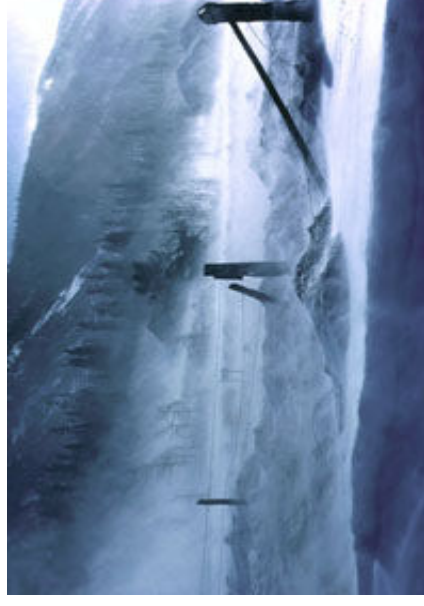
*Every effort is made to have the announcement on the radio/website as soon as possible. However, some circumstances may prevent all radio stations from being contacted earlier than 7:15 a.m.*

Lakeshore or Interlake?

*Our school division is:*

**Lakeshore School Division**

# Lakeshore School Division



# INCLEMENT WEATHER

# CANCELLING BUSES/CLASSES

1. Principals and/or Bus Drivers will contact the Director of Transportation as to the local weather conditions and make recommendations.
2. The Director of Transportation and the Superintendent will be in contact with each other between 6:00 and 6:30 a.m. The Superintendent will make the final decision regarding the cancellation of buses/classes.
3. The Superintendent will contact the Principals.
4. The Principals will inform the bus drivers of the decision. The drivers will then contact all parents/guardians.
5. The Principals will activate the school "phone tree".
6. The Division Office will contact the trustees, clinicians, etc.
7. The Division Office will contact the radio stations and post on website when buses/classes are cancelled.

[www.lakeshoresd.mb.ca](http://www.lakeshoresd.mb.ca)



## FOR CANCELLATION INFORMATION CHECK WEBSITE OR STAY TUNED TO:

<b>A.M.</b>	<b>F.M.</b>
<b>CBQ 990</b>	<b>BOB 99.9</b>
<b>CFRY 920</b>	<b>Feb 94.3</b>
<b>CKDM 730</b>	<b>Hot 103.1</b>
<b>CJOB 680</b>	

[www.lakeshoresd.mb.ca](http://www.lakeshoresd.mb.ca)

If at 6:00 a.m. the temperature, as read from the local automated weather station reaches minus 40 Celsius or the wind chill reaches minus 45 Celsius, buses/classes will automatically be cancelled. Other factors such as visibility and road conditions may also indicate that cancellation of buses/classes is warranted.

In very rare instances, a full closure of all division facilities will indicate that employees are not required to attend work. In this case, staff must contact their supervisor for direction. The Principal must ensure that someone is designated to be at the school to receive students or staff that may not be aware of the full closure.

**\* Students will not be sent home early on days of inclement weather except by specific instructions from the Superintendent.**



## LAKESHORE SCHOOL DIVISION

Lakeshore School Division  
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Phone: 204-739-2101

Fax: 204-739-2145

Website: [www.lakeshoresd.mb.ca](http://www.lakeshoresd.mb.ca)

## RESPONSIBILITIES

**DIVISION:** The Superintendent will decide if buses are cancelled. When buses are cancelled for safety reasons, classes are always cancelled as well. The Division never runs classes when buses have been cancelled as more than half our students are transported.

**BUS DRIVERS:** Individual bus drivers have the right and the responsibility not to drive if they determine that it is too hazardous to drive their roads.

Drivers must contact all parents/guardians and the transportation supervisor when they make the decision not to drive their route.

**PRINCIPALS:** Provide feedback on local weather conditions to the Director of Transportation. Activate the "phone-tree" so that all staff are notified.

**Ensure that students have a current storm billet.**

**STAFF:** When buses/classes have been cancelled, staff are expected to attend their worksite.

**PARENTS:** When buses/classes have been cancelled, students must not attend. If a student is kept home during inclement weather they will not be penalized for missing school or exams. Parents must ensure the school has a current storm billet for their child.

